

Nana's House Contract

This agreement is between _____ and Nana's House (New Hope Communities of Texas) – 2019 Pearl Street, Nacogdoches, Texas.

Whereas _____ is seeking transitional housing.

Whereas New Heights House provides a transitional housing program.

Therefore, both parties enter into this agreement;

Terms, rules, and regulations of New Heights House

- **First, foremost, and MOST important – OBEY YOUR PAROLE OFFICER! Anything and everything your PO tells you trumps this agreement. We will be in close contact with your PO.**
- **Common courtesy is the foundation for behavior in this house. Think about it. Just be courteous.**
- **Safety is critical. Under no circumstance shall a Resident conduct or tolerate any unsafe activity at any time. Report any unsafe situation at once.**
- **The weekly rate to participate in the ministry program is \$250 weekly – payable every Friday. This program fee covers a furnished shelter, utilities, administration, program fees, etc. Your payments are NOT for rent and you are not a renter. You are a participant in a ministry program. We reserve the right to accept, deny, and/or remove any participant at any time for any reason – with or without notice.**
- **As a condition of program participation – you must be gainfully employed. When you find employment, your pay must be deposited directly into a master account for the first ninety days of residency. Direct deposit stipulation may be extended by management. Your program fees, costs, and (if applicable) court costs, alimony, child support, etc. will be deducted. You will be given a full accounting of money each Friday with an envelope including the remaining cash you have earned.**

- o Example: If you earn \$15.00 per hour X 40 hours a week, your gross pay would be \$600.00.
- o After tax pay = \$450.00 (approx.)
- o Program fees - \$250.00
- o Security deposit - \$25.00 (max. \$500 total)
- o Parole fees - \$28.00
- o Month One catch-up -\$50.00 (repay first month cost-\$1,500)
- o NET CASH - \$97.00

The above numbers are just an example. Your actual income and outgo will differ.

- You will be given a few days to “decompress” following your release from prison. We want you to relax and enjoy your freedom. During your decompression time, we will expect you to help out around the house with chores for a few days. Following that time, you will be expected to find and start employment. We will assist you in that search.
- As a condition of residency, everyone will be assigned house chores (mowing, edging, cleaning, etc.).
- NO smoking inside house. Smokers MUST complete an in-service on smoking and use the designated smoking area. Smoking anything inside the house is grounds for immediate removal.
- Door hours are 6:00 AM to 10:00 PM. However, your Parole Officer curfew outranks house hours. Obey your P.O.! Zero tolerance for curfew violations.
- No window air conditioning units or any other object or cover is allowed on or in the window area. (Fire code regulation)
- Residents must actively participate in any mandated programs such as Narcotics Anonymous, therapy, etc.
- Residents will be respectful of others and abide by the principle of quiet enjoyment. No loud music, tv, or other disruptive sounds.
- Residents will also be respectful of other Resident’s faith. No matter what it is or isn’t.
- No theft from anyone or of anything, anytime, ever.
- No illicit or illegal drugs of any kind, at any time.
- No drinking alcohol. Ever. In any form.

- **Video cameras are employed throughout the common areas of the house. Any and all action in the house and on the property are subject to video and audio recording. There are no, nor will there ever be, cameras in bedrooms or bathrooms.**
- **Any prescription drugs must be reported to the Medical Officer immediately. Prescriptions of a narcotic nature will be kept in the Medical Services Office for distribution as prescribed by a medical professional.**
- **Management/Ownership will not be liable for the loss of any personal property. Your property needs to be secured. We will help you, but the responsibility is yours.**
- **Rooms shall be kept in good condition and orderly.**
- **Management reserves the right to inspect, search, and/or open anything or any area anywhere on the premises at any time – including on you personally. Contraband may be confiscated with or without notice.**
- **Contraband list (includes but not limited to);**
 - **Alcohol**
 - **Illicit drugs (including but not limited to, cocaine, methamphetamine, marijuana, heroin)**
 - **Drug paraphernalia**
 - **Weapons of any kind (gun, knife, shank, etc.)**
 - **Pornography in any form**
 - **Any locking device to which management does not have a key or combination.**
- **Drug testing will be done constantly and randomly. Any test that is positive for illegal substance will be immediately reported to your Parole Officer.**
- **Visitation:**
 - **Visitation hours are 9AM to 6PM. Can be extended with permission from management.**
 - **Visitors must have photo identification if 18 or older**
 - **If the Resident is a sex offender, visitors under age 17 are only allowed IF the adult visitor with them has been duly trained as a Chaperone (documentation required).**
 - **Visitors must be properly attired – no revealing clothing, short skirts, etc. Be respectful.**

- o Visitors may not leave the day area other than to use the restroom. Visitors may never go to a Residents room without a management escort.
- No pets of any kind. None. Not even a lizard or a bird or a spider – nothing.
- You may have a reasonable number of live plants in your room, but they must be properly attended to and kept in good order.
- House meetings will be held on the first Friday of each month. It will be a dinner event (6PM) and it is absolutely mandatory. The meeting itself will not exceed one hour.
- The computer room is a privilege. It is available on a “first come – first served” basis. NOTE: all computers are equipped with “key logging” software. EVERYTHING you type will be known. Be careful.
- You will be issued a cell phone. The phone will have installed on it, comprehensive tracking software. In short, the program will capture every phone number called, text message sent, website visited, and the GPS location.
- Management has sole discretion to place you in any available room. Residents may not refuse a room.
- Violent or disruptive behavior will never be tolerated at any time. If such an event occurs, management will call 911 and have participating individuals removed at once.
- Upon departure, the Resident will leave the room in good working order and clean. Failure to do so will result in a forfeiture of security deposit.
- Bottom line – our expectation of you involves three things;
 - o Common courtesy
 - o Respect
 - o Play by the rules